

Installation Guide: NexBot Robotics Operator Training Course 911-001

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DANGER: Disconnect all power sources before beginning installation. Follow lockout/tagout (LOTO) procedures per OSHA 1910.147.

1. Required Tools & Materials

- A computer with a modern web browser and stable internet connection
- Company-issued purchase order or payment method for enrollment
- List of trainee names and email addresses
- Personal Protective Equipment (PPE) for on-site labs: safety glasses, steel-toed shoes
- A notebook and pen for taking notes during classroom sessions
- Valid government-issued photo identification for facility access
- Completed prerequisite self-assessment questionnaire
- Access to a quiet environment for virtual classroom portions

2. Pre-Installation Checks

1. Verify that all prospective trainees meet the course prerequisites, such as basic computer literacy.
2. Confirm scheduling availability for all required course dates, including both virtual and on-site sessions.
3. Ensure company billing and contact information is accurate and up-to-date in the NexBot training portal.
4. Check that travel and lodging arrangements (if required) are made well in advance of the on-site training dates.
5. Confirm that each trainee has a registered account on the NexBot Learning Management System (LMS).

6. Download and review the course syllabus and welcome packet sent after initial registration.

3. Installation Procedure

Step 1: Step 1: Course Registration

Complete the official registration form on the NexBot Robotics website for course 911-001. Provide the number of trainees and preferred training dates, then submit payment or a valid purchase order to secure your seats.

Step 2: Step 2: Receive Enrollment Confirmation

Within 2 business days, you will receive an email confirmation containing your enrollment details, an invoice, and a digital welcome packet. This packet includes the course agenda, logistical information, and links to the online portal.

Warning: Ensure the confirmation email is not caught by spam filters. Add 'training@nexbot-robotics.com' to your safe sender list.

Step 3: Step 3: Trainee Onboarding in the LMS

Using the links provided, each trainee must create an account in the NexBot Learning Management System (LMS). This portal will host pre-course materials, virtual sessions, and post-course resources.

Step 4: Step 4: Complete Pre-Course eLearning Modules

Trainees are required to complete a set of introductory eLearning modules on basic robotics safety and terminology before the first day of class. These self-paced modules ensure all participants start with a common foundational knowledge.

Warning: Completion of these modules is mandatory and will be tracked. Failure to complete them may hinder a trainee's ability to participate in hands-on labs.

Step 5: Step 5: System and Connectivity Check

For any virtual classroom components, perform a system check using the provided tool in the LMS. This verifies that your computer's microphone, camera, and internet connection meet the minimum requirements for a stable learning experience.

Step 6: Step 6: Prepare for On-Site Training

Review the travel and site access information for the NexBot training facility. Pack all required PPE and personal items. The primary training curriculum and materials for this course originate from our global center in Italy (IT).

Step 7: Step 7: Attend Course Kick-Off

Arrive at the designated training location or log into the virtual classroom at the scheduled start time. The first session will include instructor introductions, a comprehensive safety briefing, and an overview of the week's learning objectives.

Warning: Punctuality is critical. Hands-on lab access is contingent on attending the mandatory safety briefing.

4. Post-Installation Verification

1. Verify that each trainee has received their Certificate of Completion via email and in the LMS portal.
2. Ensure all trainees can access the post-course resource library for a period of 90 days.
3. Complete the end-of-course feedback survey to help us improve future training programs.
4. Confirm that the primary contact has received a summary report of trainee attendance and completion status.

5. Download any supplementary materials, such as programming guides and quick-reference sheets, from the LMS.
6. Schedule follow-up practice sessions on your own facility's equipment to reinforce the skills learned.

Note: For technical support, contact your authorized service provider or visit <https://robotics.barca.group/support>.